


# CITY OF BRYAN APPLICATION FOR BUILDING PERMIT

P.O. Box 1000 Bryan Texas 77805 \* Phone: 979-209-5010 \* Fax: 979-209-5035 \* [www.bryantx.gov](http://www.bryantx.gov)

<b>1. ADDRESS / LOCATION OF WORK:</b> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">ADDRESS:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">SUBDIVISION:</div> <div style="display: flex; justify-content: space-between; border: 1px solid black; padding: 2px;"> <div style="width: 30%; border-right: 1px solid black; padding: 2px;">PHASE:</div> <div style="width: 30%; border-right: 1px solid black; padding: 2px;">LOT:</div> <div style="width: 30%; padding: 2px;">BLOCK:</div> </div>			<b>2.</b> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">DATE OF APPLICATION:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;"><b>PERMIT #</b> (by city):</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;"><b>WTR / SWR #</b> (by city):</div> <div style="border: 1px solid black; padding: 2px;">PROPERTY R-NUMBER:</div>		
<b>3. PROPERTY OWNER INFORMATION</b> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">NAME:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">ADDRESS:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">CITY/STATE/ZIP:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">EMAIL:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">FAX:</div> <div style="border: 1px solid black; padding: 2px;">PHONE:</div>			<b>4. GENERAL CONTRACTOR INFORMATION</b> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">NAME:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">ADDRESS:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">CITY/STATE/ZIP:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">EMAIL:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">FAX:</div> <div style="border: 1px solid black; padding: 2px;">PHONE:</div>		
<b>5. ELECTRICIAN</b> (Name & Phone #):		<b>6. PLUMBER</b> (Name & Phone #):		<b>7. HVAC</b> (Name & Phone #):	
<b>8. ARCHITECT</b> – If required by state or city ordinance (Name & Phone #):			<b>9. ENGINEER</b> – If required by state or city ordinance (Name and Phone #):		
<b>10. CLASS OF WORK</b> (Check the appropriate box):			Call before you dig! (1-800-344-8377) Free service!		
Commercial: <input type="checkbox"/>	Residential: <input type="checkbox"/>	Remodel: <input type="checkbox"/>	Addition: <input type="checkbox"/>	Repair: <input type="checkbox"/>	New Construction: <input type="checkbox"/>
<b>11. DESCRIPTION OF WORK:</b>			Present Use: Intended Use: <div style="display: flex; justify-content: space-between; border-top: 1px solid black; padding-top: 2px;"> <div style="width: 45%; border-right: 1px solid black; padding: 2px;">Constructing Driveway in R.O.W?</div> <div style="width: 45%; padding: 2px;">Constructing Sidewalk in R.O.W?</div> </div>		
<b>12.</b> Square feet of heated area: <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div> Square feet of unheated area : <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div> Square feet total: <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>	<b>13. # of Buildings:</b> <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>	<b>14. Foundation Type:</b> <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>	<b>15. Number of floors:</b> <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>	<b>16. # of Dwelling Units:</b> # of bedrooms: <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>	<b>17. Irrigation Tap Size:</b> <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>
<b>18. Fire Line Tap Size:</b> <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>			<b>19. Water Tap Size:</b> <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>		
<b>20. Sewer Tap Size:</b> <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>			<b>21. Official Use Only- Misc. Fees:</b> Long Tap Fee: D.&T. Fee: Work w/o Permit fee:		
<div style="text-align: center;">  </div>			<b>22. Estimated Valuation</b> (Cost of Labor and Materials for project): <div style="border: 1px solid black; width: 200px; height: 20px; display: inline-block; text-align: center;">\$</div>		
<b>23. Total Permit Fee</b> (Valuation + Tap Fees + Any Misc. Fees): <div style="border: 1px solid black; width: 200px; height: 20px; display: inline-block; text-align: center;">\$</div>			<div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block; text-align: center;">REVISED 6-12-07</div>		

Please continue to back side of application for additional items.  
Applicant's signature required on back of application for permit approval.

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**Note:** Please initial in the box adjacent to each statement to affirm that you have read, understand, and each of these requirements. **Applicant to sign bottom of this page.**

## COMMERCIAL PERMIT CHECKLIST:

- ☐ TEXAS ACCESSIBILITY STANDARD (TAS) PROJECT REGISTRATION# EABPRJ  
(For Commercial/Public projects with a cost of \$50,000 or more)
- ☐ Existing Commercial/Public buildings: Attach copy of Asbestos Survey. TDH Inspector's Name and License No.:
- ☐ I have complied with the City of Bryan Ordinances and State Law for Architect and Engineer requirements.
- ☐ I have complied with the Texas Engineering Practice Act which requires (but not limited to) the following: an engineer's seal for heights over two stories, square footage in excess of 5,000 square feet of foundation, spans longer than 24 feet., and state requirements for engineered structural, mechanical, electrical, and plumbing systems.
- ☐ I understand that new commercial and some existing commercial site plans require separate review by City of Bryan Site Development Review Committee before a building permit can be issued.
- ☐ I have attached an electronic drawing file of all construction drawings and accompanying data to this application in PDF format, which is Adobe PDF format. Please submit all the pages within one PDF file.
- ☐ I have attached two (2) complete sets of required scaled and dimensioned plans and accompanying data (requirements listed below) to this permit application. (Requirements are for new and existing buildings – please include existing floor plan(s) for additions and renovations.
- ☐ I have read and have attached to this permit application all of the COMMERCIAL PLAN REQUIREMENTS listed below.
- ☐ I will comply with TCEQ (Texas Commission on Environmental Quality) requirements for storm water permits. Refer to <http://www.tceq.state.tx.us/> or call 512/239-1000.

## COMMERCIAL PLAN Requirements (2 copies + digital):

- Site Plan or Civil Plan and details
- Foundation Plan and Details
- Floor Plan and Details
- Structural plans and details ( framing, etc)
- Mechanical Plans and Details
- Electrical Plan and Details
- Plumbing Plan and details
- Exterior Building Elevations, Roof Plan
- Energy code compliance information; Rescheck, Comcheck, or compliance by default tables of Chapter 8 (Commercial) of International Energy Conservation Code. Include square footages of gross wall areas and gross glazing areas on plans. [www.energycodes.gov](http://www.energycodes.gov)

Note: Please allow two weeks for full plan reviews and building permit issuance.

Call before you dig! (1-800-344-8377) Free Service!

## RESIDENTIAL PERMIT CHECKLIST:

- ☐ Residential site plan requires submission of City of Bryan Residential Site Plan Application. Residential Site Plan shall be 8 1/2"X11" format. Locate and dimension driveways, building setbacks, property lines, label overall dimensions of all structures on the site.
- ☐ I am registered Home Builder or Remodeled with The Texas Construction Commission. TRCC Registration No.:
- Visit [www.trcc.state.tx.us](http://www.trcc.state.tx.us) or call 1-877-651-TRCC for more information.
- ☐ I have read and have attached to this permit application all of the RESIDENTIAL PLAN REQUIREMENTS listed below.
- ☐ I will comply with TCEQ (Texas Commission on Environmental Quality) requirements for storm water permits. This includes submitting NOI per SWP3. Refer to <http://www.tceq.state.tx.us/> or CALL 512/239-1000.

## RESIDENTIAL PLAN Requirements (2 copies):

- Site Plan
- Foundation Plan and Details
- Floor Plan and Details
- Structural plans and details ( framing, etc)
- Narrow wall bracing and exterior sheathing notes
- Mechanical (HVAC) location of units noted
- Electrical switch and outlet plan
- Plumbing fixture locations noted
- Exterior Building Elevations, Roof Plan
- Energy code compliance information; Rescheck, Comcheck, or compliance by default tables of Chapter 5 (Residential) of International Energy Conservation Code. Include square footages of gross wall areas and gross glazing areas on plans. [www.energycodes.gov](http://www.energycodes.gov)
- Copy of NOI (Notice of Intent) for new home construction

Note: Complete applications and two copies of the above information are required for 24 hour residential permit issuance.

## All Applicants – Please Read:

1. The Permit issued for this application becomes null and void if work or construction authorized is not commenced within six months, or if construction work is suspended or abandoned for a period of one year at any time after work is commenced.
2. Revised construction plans to be submitted for city review and approval is required for any changes made after City of Bryan building permit issuance.
3. The Permittee or Applicant is responsible for compliance with Deed and/or HOA restrictions.

Applicant  
Printed Name: \_\_\_\_\_

Applicant  
Signature \_\_\_\_\_ Date: \_\_\_\_\_

Official Use: (do not issue permit unless signed by plans examiner) Plan Review Attached: Yes No  
Plans Examiner Signature: \_\_\_\_\_ Plan Review Comments in H.T.E.: Yes No  
Development Coordinator approval: \_\_\_\_\_ Approved Date: \_\_\_\_\_

**THANK  
YOU!**  
Revised 8-13-07

Submittal of the above information with a fully completed application is required to approve/issue the Permit in a timely manner. Omission of any information will cause the review to be delayed until the information is received. 2